

## Preparation for school project | Information and Tasks

<b>Short description</b>	Teachers and students prepare themselves for carrying out either the complete project or individual project modules. It will be useful to begin with the preparations in keeping with these instructions one or two weeks before commencing with the first module. To launch the project it is recommended that a brief introduction be given to the students in class.
<b>Topics</b>	<ul style="list-style-type: none"> <li>• How to use the teaching materials, at <a href="http://www.project-humanity.info">www.project-humanity.info</a> (see section 1)</li> <li>• Preparation for the complete project or for individual modules (see section 2)</li> <li>• Assistance available from the IZB of the PH Zug (see section 3)</li> </ul>
<b>Learning objectives</b>	<ul style="list-style-type: none"> <li>• Teachers learn how they can most effectively and efficiently prepare for the project</li> <li>• Students learn by completing tasks how they should prepare for the project</li> </ul>
<b>Setting</b>	Whole class (participation in project launch); afterwards individual and group assignments
<b>Time frame</b>	<ul style="list-style-type: none"> <li>• In-class project launch: max. 1 lesson</li> <li>• Teachers: 3-5 hours</li> <li>• Students: 2 hours</li> </ul>
<b>Materials</b>	These instructions (Instruction sheet 0), preparatory study materials for students, (PPT), PC, beamer
<b>Instructions</b>	<p><b>1) How to use the teaching materials, at <a href="http://www.project-humanity.info">www.project-humanity.info</a></b></p> <p>Documents for preparation and implementation of the project</p> <ul style="list-style-type: none"> <li>• <i>Introduction for teachers:</i> Reading this introduction will help teachers to acquaint themselves with the subject matter and to become more familiar with the teaching methodology.</li> <li>• <i>Preparatory materials for project participants:</i> Working through the preparatory materials will give students an opportunity to acquaint themselves with the subject matter. A further objective of this assignment is to make certain that the entire class has a solid foundation for working productively on the learning project as a group undertaking.</li> <li>• <i>Answer key – Preparatory materials</i> Teachers may use the answer key to intervene on specific points when completing the first module, when students are required to discuss with one another what they have learned from the preparatory materials</li> <li>• <i>Module steps:</i> The suggested order for the step-by-step completion of the individual modules provides teachers with a structured overview of the various learning objectives and learning activities for each module.</li> </ul>

These are conceptual suggestions which may and should be adapted as needed depending on the specific teaching and learning context.

- *Instruction sheets:* The instruction sheets describe and explain the individual learning activities. Special attention is devoted to potential challenges in terms of teaching methodology. The final point on the instruction sheet for each module suggests points for the students to reflect on, with the task of formulating their thoughts in their digital diaries between modules.
- *Further literature:* This includes documents and links to websites that make it possible to go into certain subjects in greater detail.

Digital diaries:

Once the students have registered and logged in on the Project Humanity website ([www.project-humanity.info](http://www.project-humanity.info)), they will be able to activate their own personal project diary. It is password-protected and is thus accessible only to them. The personal diary encourages them to think after each module about what they learned while working on it and obliges them to formulate their own personal thoughts on the subject. In this way they gradually produce their own documentation, which they can print out upon completion of the project and which also remains available to them online after the project is over so that they can continue working on it at a later time.

## 2) Preparation – complete project or individual modules

Classroom project launch:

The *Preparatory Materials for Students* may be used as a complete package or selectively to launch the project in the classroom with the participation of all of the students. To that end, both a PDF and a PPT version have been included in the documentation. It is useful to launch the project in the class with all students participating so that they have an opportunity to make initial acquaintance with the full set of preparatory materials and so that any questions or problems in understanding can be dealt with immediately with all students present.

Preparatory tasks for students:

- Register on [www.project-humanity.info](http://www.project-humanity.info)!
- After logging in for the first time under 'MY ACCOUNT' / 'EDIT PROFILE' upload a photo (optional).
- Personalise your digital diary!  
→ *Where?* Under 'PREPARATION' (top section)
- Work through the preparatory documents (sent via email by the teacher).  
→ *How?* Reading (chap. 1–3) and the final task in chap. 4 (autobiographical story) = individual assignments; remaining tasks in

chap. 4 (A–C) = group assignments

- Use the digital diary to keep a record of what you have learned.  
→ *Where?* A–C under 'PREPARATION'; the autobiographical story under 'MODULE 2'/'MY STORY/YOUR STORY'
- Print out the responses to tasks A–C (each participant).  
→ *Why?* The printouts will be used in Module 1 (Activity 1.2).

### 3) Assistance available from the IZB of the PH Zug

- Do you have questions about the project and/or the learning materials?
- Can we help you with finding a humanitarian aid expert (for the discussion in Module 3)?
- Would you like to know when other classes in Switzerland or in other countries are carrying out the project?
- Would you and your class be interested in participating in an exchange?
- Or would you like to make a contribution to improving Project Humanity?

We are there to help you and would be happy to have you get in touch with us.  
Our contact information:

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